Creating Fundable Grant Proposals

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Workshop Goals

1. Asset-based collaborative grantseeking philosophy
2. Creating systems: searching, institutional approvals
3. Interpreting guidelines and identifying appropriate funding opportunities
4. Determine feasibility and create your own checklist
5. Preparing the proposal contents
What is grantseeking?

1) Search for grant opportunities / find matches
2) Generate the “it” idea
3) Create a checklist of required application content including criteria for evaluation
4) Build the project team
5) Develop the project timeline and budget
6) Draft project summary
What else is grantseeking?

8) Find partners
9) Talk/listen to the program officer about project idea
10) Determine feasibility: “go now, go later, don’t ever go”
11) Research the field to build case for investment
12) Write the proposal based on timeline and budget
13) Package the proposal
14) Seek necessary institutional approvals and submit
Asset-based Collaborative Grantseeking Practices
Campus or Department Checklist

Create a checklist for securing buy-in and approvals (handout)
Search for Grant Opportunities

Recipe:
1) Cohort of interested searchers
2) Weekly search for sponsors
3) Read guidelines
4) Capture basic information
5) Circulate viable opportunities
https://guides.uflib.ufl.edu/funding

Funding for Libraries
- Specific Funding Opportunities for Libraries with Deadlines
  The Grants Management Program has developed a master calendar of many of the grant deadlines available to support the work of libraries. The calendar is organized chronologically by deadline with sufficient information to support an initial search for specific details about fundable projects, range of funding amounts, basic requirements, eligibility, etc.
- Sponsors and Database Resources List for Libraries
  This list offers some examples of sponsors and databases which include funding opportunities for personnel working at the George A. Smathers Libraries. These resources match up with the interests of grantseekers in the Libraries and may be of benefit to other employees of libraries.

Useful Tools and Templates

Funding Alert
Each month, a Funding Alert is published to highlight upcoming funding opportunities and deadlines related to the interests of personnel at the George A. Smathers Libraries. The document features deadlines, summaries of sponsor interest and eligibility requirements, as well as ranges of funding amounts, a link to the guidelines, and a link to previously awarded grants if this is available.

FUNDING ALERT November 1, 2021
Master Deadline Schedule

Recipe:

1) Deadline, and sponsor name
2) Program name
3) Description of opportunity/eligibility requirements
4) Funding range
5) Link to guidelines
Phases of Grant Proposal Development

Recipe:

1) Determine feasibility of submitting a fundable grant proposal and the feasibility of successfully completing the project
2) Prepare and submit a proposal (use your checklist)
3) Execute the project
## Create a Checklist for Funding Opportunity

<table>
<thead>
<tr>
<th>Component</th>
<th>Person's Responsible for Content</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abstract 1-Page:</td>
<td>☐</td>
<td></td>
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<tr>
<td>What’s the significance for humanities?</td>
<td>☐</td>
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<td>What are the principal activities?</td>
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<td>What are the expected results?</td>
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<td>What research questions or learning outcomes will be considered that will benefit humanities scholarship?</td>
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<tr>
<td>What are the quantitative-intended outcomes?</td>
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<tr>
<td>Table of Contents: begin with narrative, page numbers</td>
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<td></td>
</tr>
<tr>
<td>Narrative: 10 single-spaced pages, 1” margins, 11 pt. font</td>
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<tr>
<td>Significance:</td>
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<tr>
<td>What’s the project’s intellectual significance for humanities, specifically researching and teaching?</td>
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<td>What are the national or regional needs that project will serve?</td>
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<td>Who is the intended audience, and ultimate beneficiaries?</td>
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<td>What’s the potential impact on digital humanities practices?</td>
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<tr>
<td>How does this project relate to current or past projects of similar nature?</td>
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<td>To what degree will this project build on past work or break new ground?</td>
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<tr>
<td>Criterion: What’s the quality of the conception, definition, organization, and description of the project and applicant’s clarity?</td>
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STORIES
of
AWARDED PROJECTS

Digital Publishing on Black Life and History Collaborative Workshop

($4,940 cash request; $5,459 cost share)
Finding a Sustainable Solution for 3D Printing Waste
($6,728 cash request)
Researching Students’ Information Choices: Determining Identity and Judging Credibility in Digital Spaces
($491,822 cash request; $232,289 contributed cost share)
Middle Grade and Young Adult Books with Black, Indigenous People and People of Color: Where are they?

($427,100 cash request; $434,404 combined contributed cost)
Planning for Open Grants: Fostering a Transparent and Accessible National Research Proposal Infrastructure

($99,833 cash request; $41,218 contributed effort)
Startup Grantseeking Activities

- Learn about the submission and approval processes
- Search for grants
- Read guidelines
- Find a funding opportunity match
- Build a project team and find your assets
- Talk to program officers
Books

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American Library Association
Discount code: CFGP21